

## Head of sub-editors (maternity cover)

**Star date:** ASAP

**Contact:** [editorial@aplmedia.co.uk](mailto:editorial@aplmedia.co.uk)

**Contract type:** 12 months (maternity cover)

**Working pattern:** a mix of office- and home-based hours

APL Media is seeking an experienced sub-editor for a 12-month maternity-cover contract. This is a busy role and an exciting opportunity to join the friendly, Kentish Town-based team, working across print and digital media.

### The company

APL Media produces a range of editorial, advertorial and sponsored media for the travel and lifestyle sectors, including magazines, newspaper supplements, bookazines and online content. Consumer titles include *National Geographic Traveller* (UK), *National Geographic Traveller Food* and newspaper inserts for *The Guardian*, *Evening Standard* and *The Telegraph*. Trade titles include *ASTA Worldwide Destination Guide* and *Postcards*.

### The role

- Managing a small team of sub-editors, including permanent and freelance staff
- Subbing and proofreading across a variety of platforms and topics, from longform travel features and online articles to recipes and promotional material
- Verifying facts, making sure copy adheres to house style and checking for spelling, grammar and tone
- Staying on top of a busy production schedule and competing deadlines to ensure all content is published on schedule
- Working across InDesign, Word and a CMS
- Updating the style guide
- Liaising with editors, designers and project managers to ensure a smooth workflow
- Taking on other editorial duties as required

### The candidate

- Demonstrable sub-editing experience, ideally in travel and/or food media
- First-rate level of English, with a keen eye for detail, accuracy and consistency and a thorough understanding of grammar
- Fluency in InDesign and Microsoft Office
- Ability to work to daily, weekly and monthly deadlines and react to changing priorities
- Proactive manner, with the ability to work independently and as part of a team

### How to apply

Send your CV and a cover letter to [editorial@aplmedia.co.uk](mailto:editorial@aplmedia.co.uk). Please note, only successful candidates will be contacted.